



## VENUE HIRE CHARGES - CLUBHOUSE & LAWNS

Level 1	Min charge up to 10 people	\$300
Level 2	11-20 people	\$500
Level 3	21-30 people	\$750
Level 4	31-40 people	\$1,000
Level 5	41+ people (Level 4 plus \$25 per head)	

*20% discount is offered for schools, sports clubs, Navy personnel and registered charities.  
Please note that NSCC is not registered for GST*

Rates are based on up to 5 hours exclusive usage of Clubhouse and Lawns (2 hours) and should be read in conjunction with our Terms and conditions of Hire below. A maximum of 32 guests may play at the same time over four lawns, maximum of 50 guests for each function and no guests under the age of 18 years. No animals permitted in clubrooms/grounds. Alcohol can be consumed, but not sold on premises. No food or drinks permitted on the lawns. Clubhouse/grounds are strictly no smoking/vaping.

*For clubhouse only hire enquires please contact us direct.*

## TERMS and CONDITIONS OF HIRE

NSCC reserves the right to increase (in negotiation with the client) the rate for periods in excess of times listed above. **Bookings are secured and confirmed only upon receipt of a \$100 non-refundable deposit.** The balance of payment will be invoiced to the lead person or Organisation after the event and must be paid within 7 days. We have a BBQ available for use at an extra charge of \$45 to cover use of gas and cleaning after functions please advise if you would like to use this when you confirm your booking. BBQ must be supervised at all times and gas turned off firmly at end of use. The external umbrella must ONLY be erected and taken down by a Club member.

The Club has a petanque terrain and several sets of boules which can be used during events; please indicate to the Events Co-ordinator whether you anticipate using this facility. As required by Law, the Club has an Accident/Incident form above the first aid box which must be filled in if an accident or medical incident occurs. The organiser of an event is required to record the event date, company or group, organiser's name and contact plus approx. no. of guests in the Red Visitors Book also on the front desk.

### Our Responsibility:

- provide crockery, glasses, cutlery, stove, microwave, fridge/freezer & other equipment in good working order.
- provide the clubrooms in a clean and tidy fashion
- set up lawns with hoops/balls and at end of play (2 hours max), collect all hoops, balls and mallets
- provide mallets for players' use
- provide basic coaching (In some cases a competition may be devised) for a maximum of 2 hours

### Your Responsibility:

- treat the clubrooms and club members' possessions with respect
- leave the facilities and surrounding areas clean and tidy (rubbish & recycling must be removed from premises at end of function)
- ensure that all guests wear **FLAT SOLED** shoes on the playing lawns and treat the lawns with respect
- NO food or drink permitted onto the lawns at any time
- show consideration towards our neighbours regarding noise levels
- leave Club premises prior to 11 pm, ensure blinds down, doors/windows are locked and lock padlock on main gate
- Any damage to equipment / premises or loss of any items whilst using facilities is to be repaired / replaced at hirer's expense. (see Insurance section below)

## **Cancellations** (the necessary small print!)

***Cancellation by The Hirer*** *If the Hirer cancels the event for any reason after the contract has been agreed and signed, the \$100 deposit will be forfeit. Should the event be cancelled by the hirer **giving less than 3 working days' notice** NSCC reserves the right to charge 50% of the full hire fee unless the booking can be passed to another hirer.*

***Cancellation by NSCC*** *NSCC reserves the right to cancel the event in exceptional circumstances. These may include, but are not limited to, closing lawns due to adverse weather and emergencies. NSCC will endeavour to advise the hirer approximately 12 hours before the day of the event. Under these circumstances a full refund will be given and NSCC will endeavour to offer alternative date/s on the original terms.*

### ***Limited use of Clubrooms if Lawns are Closed***

*In the event of cancellation by NSCC, the hirer has the option to proceed with the event at a reduced rate using the Clubrooms (if open).*

### ***Deposit Held Over***

*The deposit relating to the cancelled event may be applied to a rescheduled date as long as this falls within 6 months of the original booking, applicable regardless of which party is responsible for cancellation.*

### ***Insurance***

*Where applicable, Hirers should check the terms of their Public Liability Insurance.*

*NSCC accepts no responsibility for loss, theft of property or injury to hirers of the Club whilst using the Club facilities and lawns. The Hirer should be aware that they will be held responsible for any negligent or deliberate damage caused by the Hirer during their event, particularly if this becomes the subject of an Insurance claim by NSCC. NSCC's Insurers legal rights of recovery/subrogation means that they may request reimbursement of costs that they have had to pay to NSCC as part of the associated Claim.*

We value your patronage very highly and are willing to discuss individual situations. Mitigating and exceptional circumstances will be considered.